



# BHH Board Meeting Minutes February 5, 2025

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President Rod Gottula called the meeting to order at 10:10 am. The meeting was in person at the BHH office.

## **Members in Attendance:**

Dr. Rod Gottula (President), Kat McKay (Vice President), Lorraine Handler (Secretary), Bill Hinrichsen, (Treasurer), Jeanie Miller (Administrator )

## **First Order of Business**

1. Resignation of Dr. Rod Gottula as president effective March 1, 2025. Board voted to accept his resignation.
2. Nomination of Kat McKay as president. Board voted unanimously to accept Kat as president for 2025.
3. Bylaw changes. Jeanie distributed revised bylaws for our review. This includes increasing the board to 5 members. Past president or member of community. Dr. Rod agreed to be on the board this year.

The board voted to have quarterly general meetings and agreed to make necessary changes to the byLaws to below Article III.

Article III, Section 1. BHH Meetings - Regular BHH General Meetings

The section that refers to General Meetings, first paragraph, "There shall be regular General Meetings on the second Wednesday of the month." This should be changed to something like "General Meetings shall be held at least once every calendar quarter at a place and time previously determined by the BHH Board".

4. E Quintero met with Jeanie to discuss what BHH can do to avoid appearing to be practicing medicine. Dr. Rod to draft for next month, information on what we can use for hospice volunteers. The list of questions proposed by Lesley will need to be reviewed going forward. There is a person to replace Lesley in progress. Hospice patients without a doctor is a major concern - how we can best support the family. Jeanie is talking with Dr. Shannon, Dr. Miranda and one other that they might be available to assist in these instances.
5. Vote on board position changes. Jeanie distributed the updated Organizational chart.
6. Luncheon, flowers, appreciation baskets for volunteers who resigned. It was decided to send baskets to Bev Tyler and Lesley Hughes for their outstanding service. \$50 for each was approved.
7. Database changes. Programs to simplify inventory control and Medical notes are being investigated to make it easier for volunteers.

8. Where we are in the process. Two Letters have been prepared explaining how the BHH mission has been redefined to better serve the community. One letter will go out to the community via News Boquete. A similar letter will go out to our volunteers via WhatsApp.
9. Discussion regarding general meetings, speakers and meeting locations. The board voted to schedule quarterly general meetings with a pot luck lunch at the Animales center. CPR class will be on the same day. It was also decided that we will work with Phil in helping to locate and promote speakers for Monday Chats. Jeanie to discuss this with Phil.

## **Team Reports, Budgeting & Discussion**

### **Ambassadors -**

Kat is working with Lynn Yandon as a possible team leader. Or we will send out a notice for volunteer to be the team leader. There is no issue with our taking blood pressure. The budget is being worked on - partially done.

### **Blood Team**

The blood drive as in the past is no longer. To obtain blood the doctor has to request blood from Regional. There is no more free blood. According to Carmen and Laurie, we would be able to help promote and support Unachi in finding blood donors.

Dates for Being Prepared Classes:

February 19th, May 21st, August 20th and November 19th

Dates for General Meetings and CPR Classes:

April 9th, July 9th and October 8th

The dates for Animales have been approved and scheduled.

### **Budget for 2025**

The board reviewed the proposed budget and made adjustments. The 2025 budget will be revisited and finalized before the end of February .

Meeting adjourned at 11:45am

Respectfully Submitted,

Lorraine Handler

Secretary

Boquete Hospice and Health